

GUEST INFORMATION FORM

PARTY/BOOKING NAME:

ARRIVAL DATE IN AFRICA:

Personal Information

The information required on this form is shared with all relevant parties on your journey to ensure your needs are met. All reasonable measures are undertaken to keep this information confidential. Details are required for each traveller in the party, including children, tour leaders and escorts, as relevant, so several forms may be required. Please complete this form electronically or in clear, legible handwriting (block letters if possible) and return to your Agent to email or fax back to us.

Flight Information

Where possible, please provide all flight information as secured by yourself or via your Agent – International, Regional and Domestic. This allows us to facilitate onward connections, book the necessary road and air transfers, plus confirm check-in and check-out arrangements.

Luggage Restrictions

Luggage, including camera equipment and hand luggage, is restricted to 20 kg (44 lb) per person travelling on our light aircraft transfers. We would also prefer that one uses a soft bag for travel.

Insurance Information

Should there be an incident while you are travelling, it is greatly beneficial for us to have the necessary travel insurance information at hand – reducing the need for calls and allowing for prompt action or assistance – whether it is of a medical nature or lost baggage or a missed flight. We highly recommend taking out travel insurance, particularly due to the nature of the destination.

Passport Information

Detailed passport information is required – names, nationality, birth dates, expiry dates, etc. – and we would request that you please scan your passport (relevant pages) and send per email to your Agent or Wilderness Safaris. Note that visitors to Africa must have a passport that is valid for at least 6 months beyond your intended departure date, together with onward travel documents, proof of accommodation and sufficient funds for the duration of your stay. In addition, each country you may be visiting generally requires at least 2 consecutive/side by side blank pages on entry for both visas and stamps. Should your itinerary include more than one country, excluding the country of departure and return, a sufficient number of blank visa pages (not endorsement pages) is required in your passport. Should there be insufficient blank pages in your passport then entry into or exit from a country could be denied.

Visa Information

All passport holders should verify visa entry requirements with their travel agent and/or relevant consulate prior to travel. If you are extending your journey to other countries, visa entry requirements for those countries need to be established as well. Visa applications, costs and relevant documentation are the responsibility of the traveller. Kindly ensure that you have all necessary visas prior to departure from your home country (unless these may be obtained on arrival) as Wilderness Safaris, its staff, agents and operators cannot be held liable should entry be denied. In addition, it is your responsibility to ensure that the duration of stay in each of the countries visited on your itinerary is correctly noted on your visa/arrival paperwork or communicated to the Immigration Official, so that the appropriate number of days is stamped in your passport. If this is not done, there is a risk of being detained or charged for the number of days that you have overstayed in the relevant country/ies.

High Risk Travellers

By law and standards of good practice, a medical clearance to fly will be required from your medical practitioner. A fitness to fly certificate will need to detail your current medical condition/s, the risk that flying poses to that condition/s and the precaution/s that need to be followed in order to ensure your safety. These clear recommendations will provide the pilot with all the information required relevant to the air transfer to allow for an incident free flight, especially in an unpressurised aircraft.

Similarly, a medical clearance or fitness to travel letter is required for a guest/s that may need special care or attention or those who may be travelling with medical equipment (sleep apnoea machine, wheelchair, walker, etc.). For guests who have been operated on or admitted to hospital within the four weeks prior to travel, please ensure that your medical practitioner clarifies whether your condition/s has stabilised sufficiently for travel.

Travel Regulations For Children

If a parent/guardian is travelling alone with a minor child/ren (aged 18 years or younger) to South Africa then the parent/guardian must be in possession of a certified letter of consent from the non-accompanying parent or guardian.

All passengers under 18 years of age will need to present an unabridged birth certificate as well as a valid passport when entering, departing or transiting South Africa or Botswana (as advised by The Ministry Of Nationality, Immigration & Gender Affairs Tourism). This is a requirement of The UN: Convention On The Rights Of The Child, which states that every member country that has acceded to, or signed it, should introduce some measures of control.

Abbreviated versions or baptismal certificates are not accepted. This requirement applies to minors of all nationalities – whether travelling unaccompanied, with both parents, with one parent, an adoptive parent/s or with a legal guardian/s or any another adult/s (e.g. family member or friend, etc.). A sworn translation (certified/authenticated) in English should accompany all documentation that is in a language other than English.

An Unabridged Birth Certificate contains the following details:

- Particulars of the child/ren: date and place of birth, gender and name in full.
- Particulars of the parents: full names, date and place of birth and their citizenship at time of birth.

For single parents, or those travelling alone with their child/ren, the following must be provided:

- An affidavit (no more than 3 months old on the date of travel) in which the absent parent gives consent for the child to travel, or
- A court order granting full responsibilities or legal guardianship of the child, or
- The death certificate of the absent parent.

Note too that documents such as affidavits that are older than 6 months at the time of travel will not be valid.

Flight #	Date	From	To	Departure Time	Arrival Time	Booked By Agent or Guest	Names (If Certain Flights Are Relevant To Some Guests Only)

	Guest 1	Guest 2
TITLE		
FIRST NAME PER PASSPORT		
SURNAME PER PASSPORT		
AGE		
DATE OF BIRTH (DD/MM/YYYY)		
PASSPORT NUMBER		
NATIONALITY		
COUNTRY OF ISSUE		
DATE OF ISSUE (DD/MM/YYYY)		

DATE OF EXPIRY (DD/MM/YYYY)		
COUNTRY OF RESIDENCE		
PREFERRED ROOM CONFIGURATION		
EMERGENCY CONTACT NAME AND TELEPHONE NUMBER		
TRAVEL INSURANCE COMPANY NAME, POLICY NUMBER AND TELEPHONE NUMBER		
MEDICAL CONDITION/S AND/OR ANY HEALTH PROBLEMS		
ALLERGY/IES		
SPECIAL DIETRY REQUIREMENTS (I.E GLUTEN-FREE, LACTOSE-INTOLERANT, KOSHER, VEGETARIAN, HALAAL)?		
DRINK PREFERENCE/S (ALCOHOLIC AND NON-ALCOHOLIC)?		
SMOKER/NON-SMOKER		

REPEAT GUEST/S- HAVE YOU TRAVELLED PREVIOUSLY WITH US? IF YES, PLEASE ADVISE WHEN AND TO WHICH PROPERTIES		
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SPECIAL INTEREST/S?	GAME DRIVES/ NATURE DRIVES <input type="checkbox"/>	GAME DRIVES/ NATURE DRIVES <input type="checkbox"/>
	BIRDS AND BIRDING <input type="checkbox"/>	BIRDS AND BIRDING <input type="checkbox"/>
BOATING <input type="checkbox"/>	BOATING <input type="checkbox"/>	
MOKORO EXCURSIONS <input type="checkbox"/>	MOKORO EXCURSIONS <input type="checkbox"/>	
FISHING <input type="checkbox"/>	FISHING <input type="checkbox"/>	
CULTURE <input type="checkbox"/>	CULTURE <input type="checkbox"/>	
CONSERVATION <input type="checkbox"/>	CONSERVATION <input type="checkbox"/>	
PHOTOGRAPHY <input type="checkbox"/>	PHOTOGRAPHY <input type="checkbox"/>	
TURTLE DRIVES <input type="checkbox"/>	TURTLE DRIVES <input type="checkbox"/>	
SCUBA DIVING <input type="checkbox"/>	SCUBA DIVING <input type="checkbox"/>	
SNORKELLING <input type="checkbox"/>	SNORKELLING <input type="checkbox"/>	
OTHER <input type="checkbox"/> (GUIDED QUAD BIKE EXCURSIONS, ELECTRIC POWERED FAT BIKE EXCURSIONS, HOT AIR BALLOONING, HELICOPTER FLIGHTS, ETC.)	OTHER <input type="checkbox"/> (GUIDED QUAD BIKE EXCURSIONS, ELECTRIC POWERED FAT BIKE EXCURSIONS, HOT AIR BALLOONING, HELICOPTER FLIGHTS, ETC.)	
GORILLA TREKKING <input type="checkbox"/> (ESSENTIAL THAT FITNESS LEVELS & CAPABILITIES ARE ADVISED IN ADVANCE AS ANY MEDICAL CONDITION THAT COULD BE TRIGGERED BY HIGH ALTITUDE OR VIGOROUS EXERCISE NEEDS TO BE CONSIDERED)	GORILLA TREKKING <input type="checkbox"/> (ESSENTIAL THAT FITNESS LEVELS & CAPABILITIES ARE ADVISED IN ADVANCE AS ANY MEDICAL CONDITION THAT COULD BE TRIGGERED BY HIGH ALTITUDE OR VIGOROUS EXERCISE NEEDS TO BE CONSIDERED)	
SPECIAL OCCASION/S?	BIRTHDAY <input type="checkbox"/>	BIRTHDAY <input type="checkbox"/>
	ANNIVERSARY <input type="checkbox"/>	ANNIVERSARY <input type="checkbox"/>
HONEYMOON <input type="checkbox"/>	HONEYMOON <input type="checkbox"/>	
OTHER (PLEASE SPECIFY)	OTHER (PLEASE SPECIFY)	

THANK YOU FOR YOUR TIME AND WE LOOK FORWARD TO WELCOMING YOU TO AFRICA!

