



THE ROYAL PORTFOLIO
LA RESIDENCE

Franschhoek



Weddings



Thank you for your interest in La Residence as a venue for your celebration

There are few wedding venues in the world that can rival the beauty, style and grace of La Residence. Set among 30 acres of vineyards and plum orchards with exquisite views of the mountains and Franschhoek Valley, La Residence provides a haven of opulent accommodation, exceptional service, fine dining and natural beauty.

Click the links below to experience previous La Residence weddings:



Meet your Events Coordinator

LEANA NIENABER

Leana will walk with you on your wedding journey. As our dedicated events coordinator, she will be with you every step of the way. She is passionate about ensuring that the run-up to your wedding day - and the day itself - is stress-free and filled with wonderful memories.



Venue

Begin your honeymoon in true romantic style by spending your wedding night or weekend at La Residence.

CAPACITY

Our team can cater exclusively for a maximum of **150 wedding guests**

ACCOMMODATION

La Residence sleeps a total of 42 guests		
	Hotel Rooms	Vineyard Suites
UNITS	11	5
GUESTS PER UNIT	2	Suite 1, 2 & 4: 4 Suite 3: 2 Suite 5: 6



Catering

Our executive chef will work alongside you to create a dining experience to suit your personal requirements. We highly recommend starting with canapés, followed by a three-course gourmet lunch or dinner.

Our package starts from R1100 per person

This includes:

- A selection of 3 canapes and a midnight snack
- The three-course wedding meal is customisable in collaboration with our Executive Chef
- A separate canapé menu is available on request
- A complimentary tasting of the wedding menu and wines for the bride and groom (this should be confirmed a month prior to the wedding). There will be a charge for additional guests attending the tasting

PLEASE NOTE:

- The above rates are subject to change depending on your specific choices, and any menu additions or amendments that you request.
- A 20% service fee for administration and gratuities will be added to food and beverage charges (but not to accommodation costs)





Catering (continued)

BAR AND BEVERAGES

- All beverages will be charged for on consumption. Our wine stewards will gladly pair suitable wines with your chosen menu
- A bar facility will be available on the wedding day. A price list for our bar beverages is available upon request. All beverages consumed will be added to the main account
- A corkage fee of R150 per bottle will be charged on wine and Champagne

ADDITIONAL INFORMATION

- Activities, spa treatments, transfers, telephone calls, curio shop purchases, reserve wines and other extras will be charged for and are not included in the rates
- **Additional services can be arranged by La Residence.**
These include the wedding cake, photographer and videographer, hair and make-up, music and entertainment, flowers, marriage officiant, styling, transfers, extra accommodation for wedding guests etc. Prices received on these additional services will be charged, plus a 20% administration fee per service arranged by us
- A list of our preferred service providers will be sent on booking confirmation
- Please note that the hiring of any tables, chairs, furniture, linen, crockery, cutlery, glassware, additional staff and any other extras will be for your own account







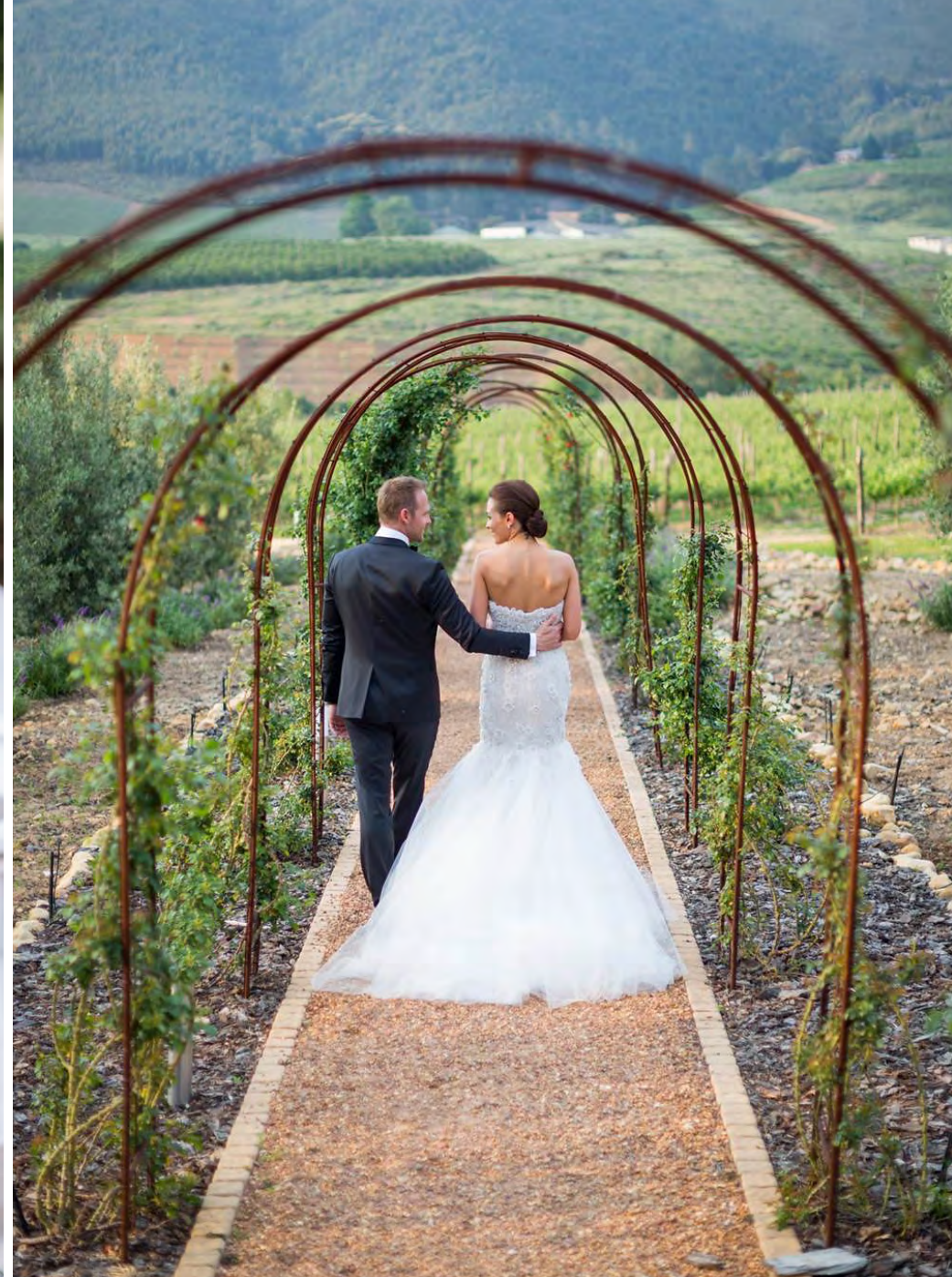
Payment Policy

- A 50% deposit on accommodation is payable within seven days from date of confirmation, with the balance due 60 days prior to guests' arrival. 50% of this deposit is non-refundable. Please note that should your wedding fall in peak season, different payment terms apply
- A breakage deposit of R50,000 is payable in advance, 6 weeks prior to the wedding along with costs for any menu charges. This deposit will be refunded two weeks after the function less any outstanding balance on the main account. Any breakages or damages incurred will also be deducted from the deposit and are calculated on replacement cost plus 20%. Should the balance of the main account be greater than the deposit received, the difference will be billed accordingly
- Confirmation of the total number of guests attending the wedding reception is due 6 weeks prior to the wedding date along with full payment
- A reservation is not secure until such time as a deposit has been received. La Residence reserves the right to cancel a reservation without prior notice, unless the deposit has been received or if the terms and conditions have not been adhered to
- There is a 3.5% administration fee on all credit card transactions for accommodation charges

Cancellation Policy

- Cancellation fees will be levied in the event of cancellation and in accordance with the terms & conditions of The Royal Portfolio hotels
- **The following cancellation fees will apply should a booking be cancelled within the following period:**
 - 50% cancellation fee based on the full value of the accommodation if cancelled more than 60 days
 - 100% of accommodation if cancelled less than 60 days prior to arrival
 - 100% of accommodation value and pre-booked transfers for any 'no shows'
 - The Conservation and Community levy's are refundable on cancelled reservations
- Please note that all refunds are subject to a 5% fee to cover bank charges and administration
- Please ensure that you have adequate travel insurance to cover the financial implications of The Royal Portfolio cancellation







Kindly note that no food that is not supplied by La Residence may be brought onto our premises.

Marquee tents for the ceremony can be hired at an extra cost – quotes can be provided.

Our function hours are as follows: the bar closes at 00h00 and other operations at 02h00.

Should the house, gardens, décor or napery be damaged during the setup or duration of the function, the client will be held responsible and will be billed accordingly.

No furniture on the property may be moved or re-arranged without the consent of the General Manager.

**Should you have any queries or questions, please do not hesitate to contact us
and we will be happy to arrange a tour of the hotel and its facilities.**

Warm wishes,
THE ROYAL PORTFOLIO EVENTS TEAM

www.theroyalportfolio.com | events@trp.travel | T: +27 21 671 5502 | M: +27 66 304 4426

LA RESIDENCE